Proposal Developments Basics

• Why write grant proposals?
• How does your research agenda fit?
• What are the college and university processes?
• What are your resources?
• Where do you start?
Benefits and Costs
Your Interests and Strengths

• What is your research agenda?
• What are your methodological strengths?
• What is your passion?
• What are your departmental/program/college missions?
The Process

PLANNING PHASE

Months before receipt date
- Assess yourself, your field, and your resources
- Brainstorm; research your idea; call NIAID program staff
- Set up your own review committee; determine human and animal subject requirements

WRITING PHASE

- First outline your application’s structure; then write your application

SUBMISSION PHASE

- Get feedback; edit and proofread
- Meet institutional deadlines
- Receipt date
Resources

• College of Education
  Office of Associate Dean

• K-State Office of Research and Sponsored Projects
Getting Ready / Where to Start

• Are you ready to start?
  – Network
  – Publish in your area
  – Keep informed of potential funding sources

• Are you ready to write?
  – Have a genius idea: what, why, how, & so what?
  – Do you homework
  – Line up your team
  – Match your concept and narrative to the RFP
1. Find out about solicitations / RFPs
2. Develop the concept that aligned with your interests and strengths
3. Identify those who could potentially be involved
4. **Do your homework**
5. Alert Linda of your interest (perhaps she can help)
6. Notify Susan of your plans, including the RFP and details about the collaboration
7. Study RFP carefully
8. Meet regularly with collaborators – make initial decision about PIs etc.
9. Create a timeline for developing the proposal
10. Write a **draft abstract** / concept paragraphs
11. Develop **goals and objectives / research questions**
12. **Outline the proposal**, make assignments
13. Work on budget (Susan will help)
14. Get narrative finished; get all ancillary materials organized
15. **Follow the rules**
16. Get a reader / revise
17. **Submit to Susan AT LEAST 5** working days in advance
Questions?
What’s next?